**PLANNING AND ZONING COMMISSION**

**CITY OF TRINIDAD**

**Tuesday January 2, 2024 5:30 p.m.**

A Meeting of the Planning and Zoning Commission of the City of Trinidad was held on the 2nd day of January 2024 at 5:30 p.m. in the City Hall at 212 Park Street, Trinidad, Texas, at which time the following subjects were discussed to wit:

1. ***Call to Order:***  Chairman Roy Stanfield called the meeting to order at 5:32 p.m.
2. ***Roll Call:*** Board members present at the meeting were, Helen Covey, Sue Butler, Betty Sanders and Billy Ray Hornbuckle. Kay Hernandez was absent.
3. ***Invocation:*** The invocation was given by Roy Stanfield.
4. ***Visitors/citizen forum:*** No comments made in open forum.
5. ***Linda Brown – 800 Pin Oak Property Lines:*** Ms. Linda Brown did not show at meeting. Per Billy Ray Hornbuckle Ms. Browns land was surveyed years ago, Mr. Hornbuckle states this is second hand information. As well as she wants to become in contact due to a ‘portable carport’ being on part of her property. The board states this matter would fall into a civil matter and the Planning and Zoning Commission have no control on this matter.

**Discuss potential subjects in planning for the upcoming year for the Zoning Commission.** The New City Hall has been issued the permit for the parking lot. Bids have been posted and must be turned in by January 16, 2024. Compliments to the tree trimming that has been done on Boatwright rode have been voiced.

1. There were no action items.
2. ***Adjourn:*** Motion was made by Helen Coven to adjourn Billy Ray Hornbuckle seconds the motion. Motion carried unanimously, the meeting adjourned at 5:45 p.m.

  **Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Roy Stanfield, Chairman

**Attest:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Terri Newhouse, City Secretary